

How to burn a CD:

1. Open your CD burning software
(ex. Nero on desktops, Sonic Record Now on laptops)
The program can be accessed either by a short cut on your desktop or by going to Start and then Programs
2. Choose Make a Data CD
3. Add Files
4. In the Location box pull the arrow down with your mouse and select the location of the file(s) you want to burn
5. Press down and hold the Ctrl key and left click on the files you want to add (You may select more than one file to add)
6. When you are finished selecting click Add and then release the Ctrl key
7. Click Finished
8. Click Next
9. Click Burn

